



Warrnambool West
Primary School

GREAT SCHOOL | GREAT COMMUNITY | GREAT FUTURE

Contact us:

Hoddle St, Warrnambool
Victoria 3280, Australia

Phone: 03 5561 3161

2021 PARENT PAYMENT ARRANGEMENTS

Dear Parent

Warrnambool West Primary School is looking forward to another great year of teaching and learning and would like to advise you of Warrnambool West Primary School's parent payment arrangements for 2021.

Warrnambool West Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Financial Support for Families

Warrnambool West Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund - Families who qualify with a health care card may access CSEF funding towards camps, swimming, and excursions. Application for this will be required each year. For each Primary school student who qualifies, the school will receive \$125.00 which will be credited towards camps, sports, swimming and excursions.
- State Schools Relief - State Schools' Relief provides support to any Victorian student attending a government school (primary, secondary or specialist), on the advice of the school. Schools are able to submit an application directly, whenever they believe there is a need to support a student whose family/carers are facing difficulty in providing the appropriate uniform, footwear for attending school.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Clare Monk

Ph: 03 55613 161 | Email: Clare.Monk@education.vic.gov.au



FEE SCHEDULE – FOUNDATION TO YEAR 6

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Warrnambool West Primary School also continues to welcome your voluntary contributions for 2021.

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum.

Essential Student Learning Items		Amount
Stationary Pack	5x Craft Paper, Workbooks, Pens, Pencils, Pencil Case, Textas/ Crayons/ Highlighters, Sharpener, Glue Stick, Ruler, Markers, Display Folders, Book Box, Satchel.	\$85.00
Excursions/Incursions/Other Activities	4 x Incursions, Local Excursions, School Production, Aquazone Fun days, Flagstaff Hill/ Science works / Zoo TBC, End of year Activities/Excursions	\$125.00
Additional Specialist Supplies - Art	Craft paper, glitter, paints, cardboard.	\$15.00
Online Learning Subscriptions	Sunshine, Seesaw, Epic	\$15.00
Swimming Program		\$70.00
TOTAL		\$310.00

Note: Parents may choose to provide or purchase some items themselves. A list is available from the office upon request. If you choose to do this you must consult with the school so that your child has the right items. There may be some items or services you cannot purchase yourself.

Optional Items

Warrnambool West Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child.

Optional Item	Amount
Year 2 Sleepover	\$50 Approx
Year 3/4 Camp – Port Fairy	\$200 Approx
Year 5/6 Camp - Ballarat	\$230 Approx
TOTAL	\$



Payment Methods

- BPAY
 - Biller Code 87361 – Reference - Family ID Code (On Family Statement)
- Direct Deposit
 - Wbl West Primary School BSB: 063533 No: 10071908 Reference: Family Name
- Centrepay
 - Service Provider Number – 555 092 450V – Contact School Prior to setting up.
- Eftpos
 - In Person or over the phone
- Cash/Cheque
 - In Person

Communication with Parents

In respect to each school's development of its parent payments, school councils will engage in effective communication with the school community and have strategies in place to ensure they are aware of and understand the needs and views of parents. Payment information will be outlined in the following instances:

- at least 4 weeks before the conclusion of the school year – stating the due date as the end of term 1 (unless progressive payment arrangements are made), including information regarding the school camps program for the following year;
- progressive payment arrangements process outlined – parent to consult/advise Business Manager/Principal;
- fees and parent payment information sent home in the newsletter at the beginning of the school year;
- fees and parent payment information available on the school website and information pack
- Invoices sent home to families in mid-term 1 and upon request following this date.

Refunds

Our school will consider requests for partial or full refunds of payments made by parents on a case-by-case basis taking into account the individual circumstances. Generally we will not be able to refund payments made for items purchased or costs that have already been paid where those funds have already been transferred to a third party. For example, camp costs when a child becomes unwell and cannot attend in circumstances where the payment has already been made or committed to a third party and no refund is available to the school. Where possible, we will make this clear to parents at the time of payment.



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For further information on the Department's Parent Payment Policy please see a one page overview attached.

Parent Payment Charges

Essential Student Learning Items Amount _____

Optional Items Amount _____

TOTAL _____

Yours Faithfully

CLARE MONK
PRINCIPAL

SHAUN KNELL
SCHOOL COUNCIL PRESIDENT

Evaluation

This policy will be reviewed as part of the school's annual review cycle.

Approved by School Council on 26th October 2020

Review Date 26th October 2021