



Warrnambool West
Primary School

GREAT SCHOOL | GREAT COMMUNITY | GREAT FUTURE

Contact us:

Hoddle St, Warrnambool
Victoria 3280, Australia

Phone: 03 5561 3161

Monday, 21 May 2018

Dear Parent/Guardian

Parent Payment Policy 2018

The School Council of Warrnambool West Primary School has approved the school's parent payment charges.

The Parent Payment Policy, and how the school will implement the policy, is attached as well as the 2018 list of payment items/services requested for your child's program.

While payment is not required until the start of the 2018 school year we would appreciate payment by end of Term 1. All parent payments and contributions can be made by any of the following ways-

- Cash/Cheque
- EFT
- BPAY
- Direct Debit
- Centrepay (Via Centrelink) – Please complete attached form.

The school appreciates that families may sometimes experience financial difficulty in meeting payment requests. A number of support options are available to parents who have difficulty making payments including the Centrepay, State Schools Relief or the Camps, Sports and Excursions Fund.

If you will experience difficulty in making the requested payments please contact our Parent Payment Contact – Carolyn or Vanessa by phone 55 613 161 who you can have a confidential discussion with about alternate arrangements.

Yours faithfully

Phil Barnes – School Principal

Noel Halliwell - School Council President



Parent Payment Policy 2018

Please find the itemised list that includes essential student learning items (those items that your child needs for school) and Optional Items (that you can choose whether your child participates in or accesses).

Warrnambool West Primary School makes every effort to keep the cost and number of items that need to be purchased to a minimum. We also try to ensure that the costs are affordable for all parents. If you will have difficulty making payments please make contact with the parent payment contact Carolyn to discuss possible support options and payment arrangements. Any information about your financial circumstances, payment arrangements or status will be kept strictly confidential.

We would appreciate payment as soon as possible however payment is not required until end of Term 1, 2018.

Please bring this completed sheet with you when making payment.

Please Note: Additional school charges may arise during the year.

Essential student learning items

Item	Specifications		Cost	✓
Stationery / School Supplies	Stationery as required Curriculum Materials Art Materials Journal IMaths Sunshine Online	Essential	\$85	
Excursions/ Incursions	4 x Incursions Local Excursions School Production (End of Year) TBC Aquazone Fun Days Book Week Visit to Flagstaff Hill (F-2)TBC Scienceworks or Zoo End of year excursions/activities	Essential	\$125	
Swimming	6 lessons F-4 Surf Lessons 5-6	Essential	\$60	
		TOTAL	\$270	

Optional Items

Item	Details		Cost	✓
Year 3-6 Camp	TBC	Optional	Approx \$200	

Note: Parents may choose to provide or purchase some items themselves. A list is available from the office upon request. If you choose to do this you must consult with the school so that your child has the right items. There may be some items or services you cannot purchase yourself.



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Parent Payment Charges

Essential student learning items	Amount	\$270.00
Optional extras - Camp Yr 3-6 (This will not be charged until final cost is confirmed)	Approx	\$200.00

Parent Payment Arrangements

Payments options are:

- 1) Cash
- 2) Cheque
- 3) Eftpos
- 4) BPay
- 5) Direct debit
- 6) Centrepay.

Payments can be made at the school office on or before Wednesday 20th December 2017. Payments made via BPay or direct deposit can be made at any time before the end of Term 1, 2018.

BPAY

Billers Code: 87361 Reference Number/Family ID Code: _____ (Details on Family Statement)

Please email warrnambool.west.ps@edumail.vic.gov.au to advise what charges are to be paid.

DIRECT DEBIT DETAILS BSB: 063 533 Account: 10071908 (Include family details)

Please email warrnambool.west.ps@edumail.vic.gov.au to advise what charges are to be paid.

CENTREPAY AUTHORISATION (A CENTREPAY Application form is attached or can be collected from the school office.)

Please complete an application to have funds sent to school from Centrelink.



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CENTRELINK – CENTREPAY

Those families receiving a Centrelink benefit now have the option to have a portion of their fortnightly payment sent directly to the school to offset any Parent Contributions owing. You can now nominate a specific amount to be directly deposited into the school's bank account on your behalf either for a short period of time or as an ongoing payment.

Application forms are attached and also available from the School Office.

CAMPS, SPORTS & EXCURSIONS FUND

Applications for the Governments 'Camps, Sports and Excursions Fund' can be accessed via the school's General Office.

To be eligible for this funding, you need to hold a current Pension or Health Care Card.

PLEASE NOTE: As this funding is means tested, the Parent/Guardian **MUST** be the holder of the Pension or Health Card. No Medical Health Care cards in the student's name will be accepted as they will be rejected by the CSEF system.

REFUNDS/CREDITS

Refunds will be given by a credit put onto the family account. A full/part refund/credit will be given if a student is absent for an excursion/incursion OR swimming program if more than 5 days are non-attendance - due to illness and a medical certificate is provided.



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**Must be signed and returned to school office
by Wednesday 20th December**

Parent Payment Agreement 2018

Student's Name/s:	
Telephone Number:	

I _____, agree to pay the amount of \$270.00 per child towards my 2018 parent payment costs until paid in full, by End of Term 1, 2018.

I will be paying this by – (please circle)

- 1) Cash
- 2) Cheque
- 3) Eftpos
- 4) BPay
- 5) Direct debit
- 6) Centrepay

If I am eligible to CSEF I authorise my CSEF to be allocated to my Excursion/Incursion Charge or Swimming.

Signed: _____ **Date** _____
Parent/Guardian sign

Approved: _____ (Phil Barnes)
Principal

Office Use Only

_____ (Date Received)

